

### **Section III: Corporate Policy, Procedures, Guidelines and Codes**

#### **Part 7: Conflict of Interest**

##### **Policy**

It is the goal of the Porsche Club of America (PCA) to ensure its staff, volunteers, and Board members diligently seek to avoid conflicts of interest he or she may have personally or professionally with the operation, management and business interests of the PCA. This includes avoiding potential and actual conflicts of interest, as well as perceptions of conflicts of interest.

PCA Board members, PCA National Staff, employees and volunteers will recuse themselves from a PCA transaction or decision if their interests, affiliation, or involvement with another entity or organization conflicts with that of PCA. No PCA Board member will participate in the discussion of, or vote on an agenda item for which he or she has a conflict of interest. Those with a conflict of interest on a particular agenda item will abstain during the respective Board of Directors vote on that matter.

Board members and the National Staff will sign a statement annually acknowledging their compliance to the intent and spirit of this policy, which will be filed with the National Office.

## **Region President Acknowledgement**

### **Membership Status**

As the Region President for \_\_\_\_\_ Region, I certify that I am an Active or Family Active member as defined in the Bylaws of the Porsche Club of America.

### **Conflict of Interest**

Every Region President is a member of the Board of Directors of PCA. PCA Board members will recuse themselves from any PCA transaction or decision when his/her interests, affiliation, or involvement with another entity or organization conflicts with his/her fiduciary or personal duty to PCA or its membership. No Board member will participate in the discussion of, or vote on, an agenda item in which he or she has a direct or indirect personal or financial interest not common to other members of the Club. Those with a conflict of interest on a particular agenda item will abstain during the Board of Directors vote and discussion on that matter. However, a member may vote for himself or herself when being elected for an office, such as for the Audit Committee.

I understand this policy is meant to supplement good judgment, and I will respect its spirit as well as its wording.

Name of Region President completing this form:

Email:

Signature:

## **Board Members, Appointees and Members of the National Staff**

### **Membership Status**

As a member of the Board of Directors or a member of the National Staff, I certify that I am an Active or Family Active member as defined in the Bylaws of the Porsche Club of America.

### **Conflict of Interest**

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Board members, Appointees and members of the National Staff will recuse themselves from a PCA transaction or decision if their interests, affiliation, or involvement with another entity or organization conflicts with that of PCA. No Board member will participate in the discussion of, or vote on, an agenda item in which he or she has a direct personal or financial interest not common to other members of the Club. Those with a conflict of interest on a particular agenda item will abstain during the Board of Directors vote on that matter. However, members may vote for himself or herself when being elected for an office, such as for the Audit Committee.

I understand this policy is meant to supplement good judgment, and I will respect its spirit as well as its wording.

Name of person completing this form:

Position / Officer Title:

Email:

Date:

Signature: